



CAREER OPPORTUNITY

CITY OF LA HABRA, CALIFORNIA
HUMAN RESOURCES DEPARTMENT * P.O. BOX 337 * 90631
201 E. LA HABRA BLVD. * LA HABRA, CA * (562) 383-4000

CIVIC CENTER

ENTRY-LEVEL POLICE OFFICER* P-21/1

\$3,640/Mo. (\$21.002/hr.)

The City of La Habra is conducting a recruitment to fill one budgeted position for the position of Entry-Level Police Officer. Employees hired after July 1, 2010, are required to pay the 7% employees share of PERS. Employees hired after January 1, 2013 and who are new to CalPERS, or are returning CalPERS members with a break in service greater than six months, will be enrolled in the 2% @ 62 retirement plan formula and will be required to pay 50 percent of the normal PERS cost.

Definition:

This position is designed for applicants who do not have prior experience as a Police Officer and who are not academy-trained. Applicant selected will be assigned to the Police Academy, and upon successful completion, will be sworn in as a Police Officer.

Qualifying Knowledge, Skills, and Abilities:

Ability to learn, understand, and interpret laws, ordinances, departmental policies, and regulations; ability to analyze situations and adopt a quick, effective, and reasonable course of action; ability to write clear and accurate reports; physical ability to complete academy training; ability to establish and maintain effective relationships and to deal tactfully and effectively with the public.

Education and Experience:

Graduation from high school or General Education Diploma (GED) and one year of work involving extensive public contact. Preference may be given to applicants with prior military service.

License Requirements:

Must possess and maintain a valid California Class C driver's license.

Selection/Testing Process:

Applications are available on the City's website at www.lahabraca.gov or in the Human Resources Department. Completed application must be submitted to the Human Resources Department and will be accepted **CONTINUOUSLY** until position is filled. Applications will be screened and those applicants deemed best qualified will be invited to participate in the testing process. The testing process includes: a written test; a physical agility test; oral interview; background investigation; psychological examination; polygraph; medical exam, including a drug/alcohol test. Police officers hired after February 1990 must comply with the no smoking policy adopted by the City.

If an accommodation is needed during the interviewing or testing process, please notify the Human Resources Department at least five days in advance of your scheduled appointment so that we may be able to provide a reasonable accommodation.

***This bulletin is not a contract, neither expressed nor implied.
Any provision herein may be modified or revoked.***

REVISED 10/18/2016